

Request for Proposals Audio/Visual Service Support Questions and Answers

I. Scope of Services & Breakout Sessions

- 1. Question:** The Scope of Services on Page 1 states a preference for a company to support the main stage "as well as for multiple panel style breakout sessions." However, Exhibit A (Scope of Services) only lists technical requirements for the main stage ballroom. Could ARC clarify if AV support for breakout rooms is intended to be included in this RFP? If so, how many breakout rooms are anticipated, what are their technical requirements, and should they be priced within the \$70,500 maximum budget?

Answer: Our apologies. There will be no breakout sessions.

II. Video & LED Wall Specifications

- 1. Question:** Exhibit A notes that an LED wall will be considered as an alternative for the center stage screen. To ensure accurate budgeting, does ARC have a preferred dimension or aspect ratio for this center screen? Additionally, is ARC expecting a flown LED wall, or is a ground-supported LED structure acceptable given the mandate to minimize rigging costs?

Answer: ARC does not have a preferred dimension or aspect ration in mind for this center screen. We would rely on the expertise of the AV professionals to recommend something impactful given the space.

- 2. Question:** It is noted that ARC's internal design team will deliver all show and graphics content to the provider's exact specifications. Does ARC have a preferred media server or switching platform (e.g., Barco E2, Analog Way) that your graphics team prefers to interface with?

Answer: No

III. Audio & Live Performance Requirements

- 1. Question:** The RFP notes the main stage activity includes a "live stage performance" and professional sound must accommodate "live musical performances." (Exhibit D images also depict a large choir) . Could you provide the approximate size of the musical group and specify their audio needs (e.g., number of wireless vocal mics, area/choir mics, instrument direct inputs, or monitor mixes)?

Answer: At this time, we have not secured a live musical performance and may not do so. If we do, we will review and negotiate expenses at that time.

IV. Venue Rigging, Electrical, & CAD Layouts

- 1. Question:** The RFP states that the vendor should plan to minimize rigging, capping it at \$15,000, paid separately to On Services. Will ARC provide vendors with a current DWG/CAD floor plan of the Thomas Murphy Ballroom containing established rigging points to ensure accurate engineering and labor estimates?

Answer: I believe we should be able to receive electrical layouts from the inhouse vendors – OnSite and Edlen Electric. CAD drawings will be provided by GWCC. ON Site will provide the AV Production Standards and Policy Guidelines and Rigging Rate Sheet documents along with a link to download the rigging shell (upon request). All rigging drawings must be submitted for review and approval through the designated portal. As part of this process, and if you are the awarded vendor, you will be provided with an additional document, the Production Rigging Guidelines, which must be signed and returned. Upon receipt of the signed document, an upload link will be provided for your submission. Due to the number of companies bidding on this opportunity, formal written rigging quotes will not be provided until a vendor has been awarded. The attached documents should provide sufficient information to develop budgetary estimates.

- 2. Question:** Are vendors required to utilize house power drop rates from Edlen Electrical, or is there a pre-negotiated electrical package for this event that we should reference when building our power distribution plan?

Answer: ARC has allocated separate funding for a reasonable electrical package to be obtained from Edlen Electrical. It has not been pre-negotiated.

- 3. Question:** Does the \$70,500 budget allowance include the rigging costs for the venue?

Answer: No. ARC has set aside additional funding for reasonable rigging.